

## **Friends of Lane Memorial Library**

### **Board Meeting Minutes**

**April 14, 2021**

**Attendees:** Mary Ertl, Mary Lou Heran, Wendi Lewis, Marilyn MacIntosh, Amanda Reynolds Cooper, Julie Jefferson, Cheryl Beliveau, Patt Walker and Kris Sawyer (Meeting held virtually due to Covid 19 concerns)

Meeting called to order at 6:34PM

#### **I. Minutes**

Patt made motion to accept minutes from March 10, 2021. Mary seconded. Approved.

#### **II. Officer's Reports**

- A. President - Mary Lou informed board she had sent the application into the State, which was required in order to receive money from The Brook. Mary Lou also acknowledged Mary and Wendi for organizing the staff appreciation gifts; for which the staff had expressed their many thanks to the Friends.
- B. Vice President – No report
- C. Secretary – No report
- D. Treasurer – Cheryl reported a quiet month, highlighting \$150 in income and \$755 in expenses. Report was approved and placed on file.
- E. Membership – Julie received 0 renewals and 1 new membership for the month of April

#### **III. Old Business**

- A. Mary Twomey Memorial Gift – Board revisited ideas for Mary Twomey's memorial. Mary Lou presented a list of possible books relating to Boston sports, which had been the original idea for memorial. Board agreed to move forward on purchasing book(s) up to \$270; Amanda will select titles which would enhance the library's catalog. Patt made motion to purchase those books, and Julie seconded. Approved.

#### **IV. New Business**

- A. Outdoor Signage – Amanda told the board that she was withdrawing the library's request for the Friends to fund the purchase of new chairs and the recovering of old chairs. The library received a large bequest and will use that money towards recovering existing chairs; they will not pursue purchasing new chairs at this time. Additionally, the library has an alternative solution to the Children's Room emergency exit egress, and will not seek any funding for that issue. Lastly, the preliminary request regarding purchasing books for SAU 90 students will not be going forward as the schools have their own source of support regarding access to reading material.  
Amanda had talked to several signage companies in the past month, and felt that the company E Ink offered the best product. E Ink utilizes new technology at low electricity rates. She did not have an exact quote as yet, but a budgetary price of \$20,000, which included installation, was cited. Amanda has started the paperwork with the town to seek permit for illuminated signage. She will check on warranty and possible costs of

software updates. Final price tag and information will be presented to board by May meeting.

- B. Reading Garden Memorial – Patt presented idea to the board that an ongoing memorial fund would help focus monies received over time to the Friends; to a centralized project. Patt's suggestion was an outdoor garden reading area that would honor those memorials and would enhance the library at the same time. Board discussed having a central project with perhaps an annual recognition. Further discussion needed.

- V. **Report from the Executive Director** – Amanda has signed a contract to lease a tent for 7 weeks (June 21 – August 6). Tent will be placed in lot across the street from library and will be bookable for events and will house several Summer Reading Program activities. Amanda added that starting May 10, the library hours will expand to 40 hours a week. They continue to quarantine books for the recommended 6 days. Summer Reading Program budget request will be presented to board at May meeting.

- VI. **Upcoming Events** - Marilyn reported updating Book Sale Finder regarding our canceled June book sale. November sale is still questionable due to Covid. Next board meeting is May 12, 2021.

Motion to adjourn made by Kris and seconded by Marilyn. Meeting adjourned at 7:24 PM

Respectfully submitted,  
Kris Sawyer  
Secretary