

## **Friends of the Lane Library**

### **Board Meeting Minutes**

**August 11, 2021**

**Attendees:** Marilyn MacIntosh, Cheryl Beliveau, Julie Jefferson, Wendi Lewis, Patt Walker, Mary Lou Heran, Mary Ertl, Kris Sawyer, Linda Freeman and Amanda Reynolds Cooper.

Meeting called to order at 6:35 PM

#### **I. Minutes**

Patt moved to accept the meeting minutes from July 14, 2021. Marilyn seconded. Approved.

#### **II. Officer's Reports**

A. President – No report

B. Vice President – No report

C. Secretary – No report

D. Treasurer – Cheryl highlighted financial report and it was placed on file. Cheryl brought to the board's attention that currently the Friends have a large amount of money in the two accounts, which could bump the Friends up into another level of financial accountability. Her recommendation was to try and spend down some of the amounts in these accounts. Additionally, Cheryl is looking into having both accounts at the same bank; for both convenience and possible better rates. She will report back to board.

E. Membership –

Julie said she had sent out 2 membership renewals for the month of August.

#### **III. Old Business**

A. Outdoor Signage Update – Amanda informed board that the painted portion of the sign had been completed and installed. She was not pleased that the burgundy color did not match previous color, which resulted in the sign being a different color than the posts (which were not redone with this project). Amanda requested \$245 to have

the posts painted. Patt made the motion to approve that spending and Marilyn seconded. Approved. Amanda had been in contact with Digital View/Eink, regarding the electronic sign, but did not have an update on its completion.

- B. Annual Meeting – Board decided to change annual meeting to September 14, 2021 at 6:00. Mary Lou will send out notice to membership/public.

#### **IV. New Business**

- A. Monopoly Game Formal Vote – Mary Lou had been approached by a member of the Hampton Methodist Church for the Friends to sponsor a “space” on a fund raiser with Monopoly game theme. Since the fundraiser was to benefit the church, the board agreed that this wasn’t an appropriate use of the Friend’s funds. Cheryl made a motion to decline participation in this event, Julie seconded. Passed.

#### **V. Report from the Executive Director**

- A. Collaborative Community Center – A webpage is being developed by the library trustees and the Rec Center to serve as the information hub for the project. Next month a survey will be mailed out to all Hampton residents regarding the Community Center proposal.
- B. Staff – Amanda informed board that Darrell Eifert will be retiring on November 19<sup>th</sup>, after 16 years of employment. Friends will discuss possible retirement gift for Darrell. There will be additional staff changes, reorganization and new hires coming in the near future. Amanda added that with these changes, the library could be seeking funds from the Friends for staff development programs.
- C. Building and Services – The library will be opening soon for small meetings (max. of 12 attendees). The Teen Room will not be reopening in near future due to Covid. The Little Room is permanently closed to any usage due to not meeting accessibility standards.
- D. Spending Requests – A spending request from Paulina was submitted to help cover the additional cost incurred during the Summer Reading Program. Due to an unprecedented number of children completing their reading cards and cost of the stuffed animal prizes,

the Children's Room was \$1650.90 over budget. Paulina made request for any help to augment this cost. Board will review request. Stacy would also like board to consider putting an ongoing budget line item for the upkeep of the library's landscaping. Board will review request.

- E. Programing – Amanda said the staff has been busy planning many library programs for the upcoming months, some virtual and some outside. The topics ranging from antique appraisals to author talks to Japanese art. These will be posted on library website as they are finalized.

**VI. Upcoming Events**

Next board meeting September 8,2021

Annual Meeting September 14, 2021

Motion made to adjourn at 7:32 PM by Kris and seconded by Mary

Respectfully submitted,  
Kris Sawyer  
Secretary