

**Friends of the Lane Memorial Library**  
**Board Meeting Minutes**  
**September 14, 2021**  
**APPROVED October 13, 2021**

**Attendees:** Wendi Lewis, Marilyn MacIntosh, Julie Jefferson, Wendy Rau, Kirk Rau, Patt Walker, Amanda Reynolds Cooper, Mary Lou Heran, Kris Sawyer, Cheryl Beliveau, Mary Ertl

President Mary Lou Heran called the meeting to order in the Lane Room at 6:35 p.m. (immediately following the annual meeting).

**Minutes:** Cheryl made a motion to approve the minutes of the previous monthly meeting of August 11, 2021, Marilyn seconded, all in favor.

**President's Report:** Mary Lou and Marilyn will attend a meeting at the Brook this week to learn about their plans for 2022.

**Treasurer's Report:** Cheryl reported that it was a quiet month, with \$315 received for memberships/ donations. The report was placed on file. Cheryl noted that the payment for the summer programs had not been cashed yet. In addition, painting of the outside sign and installation of a new electronic sign, both approved last fiscal year, have not been completed yet, so those expenditures approved last year will be paid this year.

**Membership:** Julie sent out 13 membership renewal letters in September. The Friends have 175 members listed, 82 of whom have not renewed since 2019, i.e., during the pandemic, so we currently have 93 paid members.

**UNFINISHED BUSINESS:**

**Children's Room Overage Support Vote:** Participation in the Children's Room summer program was much higher than anticipated. The Friends were asked to consider providing additional funding to cover the overage in cost for the stuffed animal prizes. Mary made a motion to pay for the overage spent for the stuffed animals, Patt and Cheryl seconded, all were in favor.

**NEW BUSINESS:**

**Library Landscape Budget:** The library had submitted a request for additional funding for landscape work in the library's gardens. Examples were given of projects that might be undertaken, and no dollar amount was suggested. The Friends would like more information on the projects and amount of money needed, especially since the request is for annual funding. Amanda will have more information next month.

**Staff Development Budgeting:** See below, Report from Amanda

**Membership Recruitment:** Mary Lou is hoping to work on member recruitment this year.

**Report from Amanda:** Darrell Eifert, Head of Public Services, is retiring after 16 years. November 9 is his last day.

Amanda reminded us that since some staff members left during COVID-19, some staff members' responsibilities will change and some new staff will also be hired. This might mean a request for additional funding for staff development this year.

The decision for the library to again accept book donations (for a sale) is directly paired with the library's quarantining of books. Donations will not be accepted while the library is still quarantining books.

Wendi will explore whether a Friends' night at the Community Oven would be worthwhile for us to undertake. This is a fundraiser event that can also be seen as a membership drive.

Marilyn made a motion to adjourn, Cheryl seconded, all in favor and the meeting was adjourned at 7:03 p.m.

**SUMMARY OF DECISIONS MADE:**

Authorize up to \$ 1,650.90 to pay overage costs of stuffed animal prizes during summer programs.

**NEXT BOARD MEETING:** October 13, 2021, 6:30 p.m. via Zoom.

**OTHER UPCOMING EVENTS:** Valentine Tea, via Zoom, February 2022.

Respectfully submitted,  
Mary Ertl, Secretary