

Friends of the Lane Memorial Library Board Meeting

DRAFT MINUTES

March 11, 2020

Meeting called to order at 6:36pm by Mary Lou Heran, president.

Attendees: Wendi Lewis, Mary Lou Heran, Mary Ertl, Marilyn MacIntosh, Kris Sawyer, Christine Bushway, Julie Jefferson, Cheryl Beliveau.

Minutes: We reviewed the minutes from the February 2019 meeting. Kris moved to accept the minutes. Christine seconded. Approved.

Presidents Report: Thank you to Gary Pole and B. Davis, who volunteered to help residents with the town master plan.

Vice Presidents Report: N/A

Secretary Report: N/A

Treasurers Reports: January had a total income of \$586, \$340 from memberships and \$120 from PayPal for memberships. Expenses totaled \$929, which included museum passes, I-POWER(website) and Chamber of Commerce payment. February had a total income of \$754, \$125 from memberships and \$425 from Network for Good- Facebook fundraiser. Expenses were \$255.

Membership: Five new memberships received for February and March. Three renewals sent out for March.

Old Business:

A: The Valentines Tea was another success. The craft table and cupcake decorating station were a hit. Wendi is still looking for a chairperson for next years' event. At December's meeting, Wendi would like to discuss new ways for sign ups and different options for volunteers.

B: We agreed that author Fred Marple would be a good choice for our annual meeting. Christine can reach out to him. Discussed the possibility of the authors' series being postponed due to recent events.

C: Marilyn accepted the position of book chair. She discussed different ways of promoting the sale and past events with framed posters. Talked about perhaps using Signup Genius for volunteers as well.

New Business:

A: Mary Lou looked into logo designs online. Maybe with new memberships, we could give a small note pad, card etc. Amanda brought in a few design examples as well.

B: Our casino gaming dates are set for April 22- May 1. We will have to promote our days on Facebook, Friends site and with posters. Someone will need to stop by The Brook every day to sign in during our

week. On May 1, The Oaks will be hosting a party, we would need to promote and purchase hors d'oeuvres if we participated. We could send out our invites through the Chamber of Commerce. Christine will be emailing the menu/price list. Kris made a motion to participate at The Oaks and Wendi seconded.

C: 1099's for services: Going forward, any vendor the Friends use in which payment is greater than \$600, the Friends will write the library a check for the services and the library will invoice as needed.

D: National Library week is coming up. We agreed that we would purchase an Edible Arrangement for the library staff this year. Mary Lou made a motion for up to \$150 for the arrangement, Christine seconded.

Upcoming Events:

Not Afraid to Fall, Brian Hall, author series, March 26th.

Casino Gaming Week, April 22nd – May 1st

Toward the Light, Bonnar Spring, author series, April 23rd.

First Grade Book Sale, May, date TBD

Bessie's Story, Thomas W. Farnen, author series, May 28th.

Spring Book & Media Sale, June 3rd-6th

Fall Book & Media Sale, November 18th-21st

Summary of Decisions Made:

Participate at The Oaks on May 1st.

Book author Fred Marple for annual meeting.

Approved up to \$150 for Edible Arrangement.

Next Meeting:

April 8th, 2020

At 7:52pm Kris moved to adjourn the meeting. Wendi seconded. Meeting adjourned.

Submitted by: Cheryl Beliveau, Secretary