

## Friends of the Lane Memorial Library Board Meeting

### Approved Minutes

November 7th, 2018

Meeting called to order at 6:31pm by Mary Lou Heran, president.

**Attendees:** Mary Lou Heran, Wendi Lewis, Marilyn MacIntosh, Patt Walker, Christine Bushway, Mary Twomey, Mary Ertl, Amanda Reynolds Cooper, Julie Jefferson, Stacy Mazur, Lisa Parker, Kris, Sawyer, Cheryl Beliveau.

**Minutes:** We reviewed the minutes from the October 2018 meeting. Mary Lou made a motion to accept the minutes. Patt moved to accept the minutes and Mary seconded.

**Presidents Report:** The Friends received 'thank yous' from Liz Premo and Cindy Arlington for all that we do for the Children's Room. We would like to find a way to acknowledge and give thanks to our volunteers who help out with everything at the library. The library has an annual volunteer luncheon in April; perhaps we could join in and invite the Friends volunteers as well. To be discussed further.

**Vice Presidents Report:** N/A

**Secretary Report:** N/A

**Treasurers Reports:** October had a total income of \$1284.20. Memberships brought in \$1100. Expenses paid out included \$626.26 for our book bags, which we budgeted \$700 for.

**Membership:** For the month of October we had 34 new members' sign up for the Friends and 9 renewals.

### Old Business:

**A:** We decided that the artist tote bag was a good idea if we were going to be doing a raffle or special fundraiser giveaway. The purchase cost would be a bit higher if we only purchased 5 bags instead of say 50. So the cost is still quite high per bag. But for a special raffle or giveaway it can definitely be an option for us to purchase a few.

**B:** The 1<sup>st</sup> grade book sale was a success. 82 kids participated in the sale on November 2nd. The next sale for them will be in the spring. Book donations always welcomed.

**C:** The topic of us increasing our membership was discussed. Last month we talked about increasing the membership to \$15 in January 2019. During Friends week, we held a membership drive and found that people were receptive to joining for just \$10 when told about the Friends. For the upcoming year we will focus on gaining more business memberships and not increase the cost for individuals. Patt made a motion to rescind last month's motion to increase the price, Kris seconded. Approved.

**D:** The craft fair/bake sale will be held on November 10th with 20 vendors participating this year. All participants donated to the craft raffle as well. Tickets will be sold for a chance to win the donated items. Wendi also spoke of maybe having some of the vendors have tables upstairs in the library as well, that will be worked on that day. Volunteers are still needed to help out with the bake sale table, along with a few more bakers to bring in treats and help bag them up.

**E:** The fall book sale is quickly approaching, starting on Wednesday November 14<sup>th</sup>. We have 50 volunteers signed up so far to help out. Discover Books will be taking the left over books at the end of the sale this year. Kris will check with Stacy regarding bookmarks to have printed up for the day of the sale, promoting Amazon Smile and Wowbrary.

**F:** The Chamber of Commerce meeting is on Wednesday November 14<sup>th</sup>, 7:30am -9am. Rusty Bridle is the contact person for this meeting. 4-6 businesses might be there for the meeting. This could be a good way for the Friends to promote what we do for the library and perhaps gain some business memberships. Mary Lou proposed the Friends join the Chamber of Commerce. Christine made a motion to join, Julie and Patt seconded. Approved.

**G:** We revisited the charity donation that we received last month from Network for Good. The Friends did not cash the donation check as we were unsure if we wanted to get involved with the company as we knew nothing about them. Mary Lou looked into it more and it is a legit way for people to donate to 403(B) organizations online. And there is very little we as a group have to do in return. When we do accept the donation and cash the check, the company will then take a small percentage for themselves. This way of donating is popping up on Facebook and is an easy way for people to make donations. Mary Lou made a motion to accept/cash checks that we receive this way, Patt seconded. Approved.

#### **New Business:**

**A:** Amanda proposed a request from the library for a new mural in the stairwell. The current mural has been there for years and is in the need for some sprucing up. She had found a muralist, Kit Collins; her work includes bright colors and kid friendly artwork. Right now there is an estimated cost of \$4500, which would include the prep of the walls, design and mural for the 2 walls in the stairwell. The Friends agreed that we liked the idea of a new mural but just had a few more questions regarding down payment, consultation fee and concept ideas. Amanda will be getting more info for us on this.

**B:** A program called 1,000 Books Before Kindergarten is an organization that helps promote reading to young children. The Children's Room is promoting this program and wanted to see if we would like to make a donation once children reach 500 books read. Currently they have 37 kids signed up for the program. The library proposed a donation of \$3-\$5 in gift certificates to be used at our book sales. We decided that giving the kids up to 10 children's books to choose at the sale would be something that we would like to do instead. Marilyn made a motion to accept our proposal. Cheryl moved to approve the request and Wendi seconded. Approved.

**C:** If the Friends wanted to get involved with hosting a road race in the spring/summer, we decided that we would need to contact Bill Teschek to get more info on how to run it. Amanda will reach out to Bill to see if he can come to our meeting in January to discuss what needs to happen for us to set this up.

**D:** We agreed we will not be having a meeting in December. The next meeting will be in January 2019.

**Upcoming Events:**

Craft Fair/Bake Sale, November 10th, 2018

Fall Book Sale, November 14th-17th, 2018

Mini Golf Event, April 13<sup>th</sup>, 2019

Spring Book Sale, June 5th-8th, 2019

**Summary of Decisions Made:**

Price for membership will remain the same.

The Friends will join the Chamber of Commerce.

We will accept donation checks from Network for Good.

We will give book vouchers to the 1,000 Books Before Kindergarten program at the library.

**Next Meeting:**

Wednesday, January 9th, 2019 @ 6:30pm.

At 8:10pm Marilyn moved to adjourn the meeting, Christine seconded. Meeting adjourned.

Submitted by: Cheryl Beliveau, Secretary