

**Friends of the Lane Memorial Library**

**Board Meeting      October 11, 2017**

Approved on 11/8/2017

Meeting called to order at 6:35pm by Mary Lou Heran, president.

**Attendees:** Mary Lou Heran, Mary Ertl, Julie Jefferson, Christine Bushway, Patt Walker, Cheryl Beliveau, Gary Pole, Kris Sawyer, Marilyn MacIntosh, Wendi Lewis, Amanda Reynolds Cooper

**Minutes:** Mary moved to approve minutes from August meeting, Patt W seconded. Kris S moved to approved minutes from September annual meeting, Christine B seconded.

**Presidents Report:** N/A

**Vice Presidents Report:** Thank you notes sent out to Seafood Festival volunteers.

**Secretary Report:** N/A

**Treasurer Report:** Went over August budget/expenses. Summer reading program came in under budget by \$206.63. September budget- Dede Smith room budget has \$48.92 remaining, Amanda does not have a use for these funds, money to be put back in Friends account.

**Membership:** September- 24 renewal letters sent out, 12 members renewed. October- 16 letters sent out. Patt W volunteered to make phone calls to members who need to renew. Perhaps look at adding categories on membership form.

**Unfinished Business:**

**A:** Newsletter deadline is October 18. Question came up on how often it should go out, maybe every other month, quarterly etc. Patt W and Christine B will submit article on Amazon Smile. Kris S will submit article on museum passes that the library has to offer. Amanda has also offered to write an article about the use of the library rooms. Summer reading finale, thank you message to volunteers.

**B:** Fall Book Sale November 15-18. Mary has contacted Darrel for flyers to post. Spoke of perhaps being able to advertise the sale on Channel 22. Also see if craft sale/bake sale flyers could be available to hand out.

**C:** Craft Sale/Bake Sale Dec 9, 10-3pm. Wendi has already had a couple people reach out to her to sign up. \$15/table. Send out email ASAP to let people know to sign up, emails would be sent to Mary Lou and then forwarded to Wendi. Amanda mentioned Stacy M was looking into a gift wrapping option for purchases made at the sale, and also if people wanted to bring in gifts that

needed to be wrapped, for a small fee. Email to be sent out for bakers as well. Bake Sale chair person is still needed.

**New business:**

**A:** Amanda went over the 4 goals and future plans for the library. Survey, Connections, Gathering, Marketing. Spoke of having the library as the hub of the community, a one stop resource for events/activities in the area. Having more groups perhaps utilize the meeting rooms, put info in our newsletter about the availability. A program called 1000 Books before Kindergarten, more info will be gathered for this.

**B:** Mary went over proposed budget. Reviewed museum pass cost, discussed if any passes should be discontinued. Mary Lou suggested that there needed to be more clarification in the income section and add the book sale revenue. This will be discussed at the next meeting.

**C:** Wendi L will add a "Did You Know" section to the Facebook page, as a way to let people know about upcoming events and what the library has to offer.

**D:** Mary Lou stated that she wants her focus to be on memberships and volunteering for the upcoming year.

**Upcoming Events:**

**A:** National Friends of the Library Week, October 15-21 2017. Note made to recognize this for next year.

**B:** Fall Book Sale, November 15-18, 2017

**C:** Craft Fair & Bake Sale December 9, 2017

**D:** Valentine Tea, February 10, 2018

**E:** Spring Book Sale, June 6-9, 2018

At 7:59pm Kris S moved to adjourn the meeting. Mary E seconded. Meeting adjourned.

Submitted by: Cheryl Beliveau, Secretary.