

**FRIENDS OF THE LANE MEMORIAL LIBRARY
BOARD MEETING MINUTES
JANUARY 31, 2008**

Attendees: Gloria Goudreau, Susan Hughes, Lynn Goodman, Darrell Eifert, Bridgit Valgenti, Linda Sadlock, Joyce Corcoran, Mary Lou Heran, Diane Gordon, Debra Perry, Kacey Morris, Gloria Kinney, and Connie George

The meeting was called to order at 6:45 PM by Gloria Goudreau. Due to a 'glitch' in communication, this will not be considered a general meeting as the general membership was not notified in time. Darrell checked the Library's schedule and it was determined that a general meeting could be held on Tuesday, February 19, 2008, which would give adequate time for notification. Susan Hughes recommended that the general meeting be re-scheduled to Feb. 19th.

I. Secretary's Report

The Minutes from the last General Meeting, held on Oct. 25, 2007, were reviewed. Two corrections were noted: On Page 3, the meeting was adjourned at 7:45 PM, not at 8:45 PM as given in the Minutes. On Page 2, the cost of the drink station was incorrectly given as \$1100.49; this was corrected to \$1149.00. The acceptance of the Minutes from this Board Meeting, as well as the Minutes from the Board Meeting held on Jan. 10th, will take place at the next Board Meeting (TBS).

II. Officers' Reports

a. Treasurer's Report

11/1/2007 thru 12/31/2007

Income = \$ 3,988.95

Expenses = \$ 1,594.86

Checking = \$15,493.28

Savings = \$ 2,507.98

CD = \$ 8,405.50

Total Assets = \$26,406.76

There were no other Officers' Reports to review.

III. Old Business

a. Water Station

Darrell stated that he sent out 10 Requests for Bid for the water station. There was one response, which came in at a total of \$3145.00. In order to meet this cost, it will be necessary for the Friends to increase the amount being donated by \$700. Kacey Morris moved to include the extra \$700 for the chiller; Susan Hughes seconded the motion. The Board voted to pass the motion. Darrell will contact the contractor to start the process for installation.

b. Bulk Mailing

Darrell brought us up-to-date on the bulk mailing situation. It is important to get the timing right on this town-wide mailing in terms of the Warrant article regarding the

replacement of the Library HVAC system. A section has been added to the Membership application giving people the option of volunteering on different committees, as well as space to indicate that they just choose to donate, Darrell expects the mailing to go out by February 15th.

c. Valentine Tea

A sign-up sheet for helping with the Valentine Tea was circulated, and an e-mail will be sent to the general membership requesting workers. The Tea will be held on Saturday, Feb. 9th, with two sittings, one at 10:30 AM and one at 1:30 PM. The Tea has been publicized in the papers, and a good turnout is expected for this popular event.

IV. New Business

a. Library HVAC Issue, and b. Deliberative Session – Sat., Feb. 2nd

Our article requesting a replacement for the Library's 25-year-old HVAC system is in the Town Warrant. The Deliberative Session to discuss all the Warrant Articles will be held this coming Saturday, Feb. 2nd. The Library needs supporters at the Session to speak in support of this issue and to vote if needed. It was suggested that members watch the Session on Channel 22 to see when our article, No. 21 in the Warrant, would be coming up for discussion. Members could then arrive at the Deliberative Session in time to speak on this matter as needed. Chairperson of the Library Trustees Bridgit Valgenti would present this issue to the public. Lynn Goodman passed around a copy of the Warrant Articles for those interested in seeing the actual wording. We were told that Hampton Fire Chief Lipe supports our article and will speak in support of it. Susan Hughes will send out an e-mail to the general membership immediately to remind them of the Deliberative Session and request their support at the Session.

c. Newspaper Ad Prior to Town Vote

It was suggested that Letters to the Editor be written on the HVAC replacement issue to keep this need in the public eye as the March 11 vote nears. Letters would contain salient points of why this aging system must be replaced and state potential consequences if the article does not pass. Consideration also will be given to having a paid ad, perhaps a quarter-page, from the Friends prior to the March 11 vote. This will be discussed in more depth at the General Member Meeting on Feb. 19th.

d. Website for Friends

Friends can have its very own Internet website, with its very own domain, at a cost of \$5/mon. (\$60/yr). On this site we could promote Friends events, future Warrant articles, etc. A link to this website can be put in the existing Friends site that is part of the larger Lane Library site. Susan Hughes made a motion to provisionally put up a private domain for the Friends. Connie George seconded, and the motion was unanimously passed.

Such a site becomes important for advocating for Library support, which we cannot do on our Lane Library Friends site. The name of our site was discussed, and it was felt that something simple would be best. Darrell will work on this matter. Debra Perry mentioned the possibility of getting a domain for free, and she will check on this. This matter will be discussed in more depth at the General Member Meeting on Feb. 19th.

V. Monies Allocated But Not Yet Spent

- a. Water Station Chiller - \$700

VI. Summary of Decisions Made

- a. Approve additional \$700 for chiller at the water station
- b. Support our Warrant Article at the Deliberative Session
- c. Create newspaper ad/Letters to Editor in support of the Warrant Article
- d. Motion to provisionally put up a private Internet domain for Friends

Susan Hughes motioned to adjourn the meeting at 7:40 PM. Gloria Goudreau seconded, and the motion passed.

Respectfully submitted,

Lynn Goodman, Secretary