

**FRIENDS OF THE LANE MEMORIAL LIBRARY  
BOARD MEETING MINUTES**

**December 2, 2009**

Accepted 1/6/2010

**Attendees:** Susan Hughes, Connie George, Lynn Goodman, Sandy Kent, Diane Keyes, Kris Sawyer, Mary Lou Heran, and Amanda Reynolds Cooper.

The meeting was called to order by President Susan Hughes at 6:35 PM in the Dorothy Little Room at the Library.

**I. Recording Secretary's Report**

Board Meeting Minutes from 9/2/2009 and 10/7/2009 were presented for corrections or additions. Kris Sawyer moved to accept both sets of Minutes as read; Connie George seconded, and the motion was passed.

**II. Officers' Reports**

A. President

President Hughes will e-mail out the By-Laws.

B. Treasurer

Connie George stated that the balance is \$13,799.61 as of Nov. 30, 2009. She will have an end-of-year report at the next meeting. Connie's son Ken has audited the Friends' books, and the required IRS form has been completed and filed. Connie also mentioned that every couple years the Friends' Corporate Charter Fee is assessed. This fee will be due in 2010.

C. Membership

Lynn Blume reported that Friends' Membership is holding steady and that there are eight (8) new memberships and numerous renewals. It was noted that Arlene Anderson's husband passed away in mid-November. Sandra Kent will send something to her from Friends.

There were no other Officers' Reports.

**III. Old Business**

A. Book Sale Wrap-Up

Kris Sawyer gave a report on the Friends' recent book sale. Based on a deposit of \$668, it was felt that this partial book sale was well worth it. A great number of books were sold, and others were set aside for Got Books? pick-up next week.

Amanda had made a wonderful library-related wreath for a silent auction, and it was felt that perhaps similar wreaths could be displayed for sale at next year's book sale.

B. Children's Room Eric Carle Quilt

The cost for framing the Eric Carle quilt is too expensive, and it was determined that the best course of action would be to raffle it off. Proceeds would benefit the Children's Room, as was the original intent of Dona Janetos, the quilt-maker. This could be done in conjunction with the Valentine Tea in February. Kris Sawyer volunteered to take charge of the quilt raffle. Price of the tickets would be \$2/one; \$5/three; \$10/six. In addition, some of Eric Carle's books could be used for additional prizes. Darrell Eifert will make posters for display, announcing the raffle.

C. Winter Home Mailing

The planned Fall mailing did not go out as planned. Therefore, it was determined that the mailing should go out as soon as possible, probably in January, in order to take advantage of our current bulk mailing permit prior to its expiration. The brochure will be updated by Darrell (input is welcomed) and perhaps a 'new year' theme will be used. Gloria Goudreau will be asked to call members and ask for volunteers to help with the mailing.

D. Doll Clothes Sale

Friends will have additional doll clothes on display and for sale at the Library in the month of December. An announcement will be in the newspaper.

The subject of the Baby Book Bags for checkout was tabled until the January meeting.

#### **IV. New Business**

A. Spending Requests

Amanda stated that the Library's USA Database Reference expires soon. This database is a valuable business resource and is well-utilized. The cost of the database is \$3,000/year. However, Amanda also said that the Library could do with several smaller databases, which would be less costly. Some thought will be given to this. Also, a new Reference Desk/Area is needed. A design will be drawn up by Tucker. More information on this will be forthcoming.

B. Recognition of Library Staff and Volunteers

A discussion was held on the best way to honor staff and volunteers for their dedication and hard work throughout the year. The Library Trustees will honor the 15 staff members, and Friends will honor the 12 volunteers. Kris Sawyer volunteered to be in charge of this matter for the Friends. The Board decided that \$25 gift cards to Barnes and Noble would be ideal. Kris Sawyer made a motion to buy B&N gift cards for staff and volunteers up to a cost of \$300. The motion was seconded by Sandy Kent and passed.

C. New Outdoor Library Sign

Sue Hughes will contact the North Hampton Library and get information on their Library sign so that we can order one like it for the Lane Memorial Library. The design will have to be approved by the Town of Hampton. Cost of the sign and of letters for the sign will be discussed at the next meeting.

D. Newsletter

Kacey Morris asked that information for the January issue be sent to her. Sue Hughes will be sending out a reminder via e-mail for newsletter submissions.

E. Other

1. The movie schedule for the new Weston Theatre will be finalized and will be published in the newspaper as well as posted at the library. Don't forget the popcorn!
2. The upcoming January 6th meeting may be chaired by Shelley Chandler.
3. On January 9<sup>th</sup> at 11 AM, the Dearborn Room will be re-dedicated to Catherine Redden. Watch for information in the newspaper.

**V. Upcoming Events**

- A. Twilight Book Club – The next meeting will be on Tuesday, Jan. 5th, at 6:30 PM.
- B. Next Board Meeting – To be held on Wednesday, Jan. 6<sup>th</sup>, at 6:30 PM in the Library.
- C. Valentine Tea – Will be held on Saturday, February 13<sup>th</sup>. Shelley Chandler is chair.

**VI. Summary of Decisions Made**

- A. Motion made/passed to spend up to \$300 on B&N gift cards for the Library volunteers.
- B. The Eric Carle quilt will be raffled off in conjunction with the Valentine Tea in February; proceeds to the Children's Room.
- C. A newly designed brochure will be mailed out in January 2010.

Sandy Kent moved to adjourn the meeting; the motion was seconded by Connie George. The meeting was adjourned at 7:56 PM.

Respectfully submitted,  
Lynn Goodman, Recording Secretary