

Friends of the Lane Memorial Library
Board Meeting Minutes
February 9, 2011
Accepted at 3/9/2011 Meeting

Attendees: Shelley Chandler, Susan Hughes, Lynn Goodman, Lynn Blume, Mary Withka, Kris Sawyer, Diane Keyes, Amanda Reynolds Cooper, Darrell Eifert, and Richard Laskey.
President Shelley Chandler called the meeting to order at 6:36pm in the Dearborn-Redden Room.

Recording Secretary's Report

We reviewed the Board meeting minutes from Nov. 3, 2010. Susan Hughes moved to accept the minutes. Diane Keyes seconded; motion approved.

There was no President/Vice-President Report at this meeting.

Treasurer's Report

Susan reported that the full cost of the new sign is paid. The new Reference Desk has yet to be paid (see **New Business** below). Total assets as of January 31, 2011, are \$24,134.84. See Financial Report from January 2011.

Membership Chair's Report

Lynn Blume reported approximately 342 members. There were four (4) new members in Jan. and two (2) renewals. See Membership Report from January 2011.

Unfinished Business

100th Anniversary Celebration Wrap-up

Amanda Reynolds Cooper talked about the 100th Anniversary Celebration. There were close to 50 people attending. By all accounts, it was a very successful party. The food, wine, band, and raffle were all great. A total of \$631 was cleared, after expenses.

Doll Clothes Sale Wrap-up

Mary Withka reported that sales were good through the holiday season, with income of \$1,949. The next sale may be in the summer. Mary will contact volunteers for the sale and have a meeting to discuss details.

Sign Lighting Update

The sign has been installed and is a wonderful addition to the Library's exterior. A discussion was held on possibilities for the lighting of the sign: perhaps inside the board? perhaps external? perhaps both. Discussion was also held on having the lights on a programmable timer. Per the quote from Parsons Company, the lights will cost \$1,175, which amount is covered under the original allocation for the sign. Richard Laskey brought up the possibility of the sign being damaged by operation of the sidewalk snow-blower that close to the sign.

Friends Support for Library Warrant Article

A town Warrant article has been submitted on behalf of the Lane Library requesting \$24,895 in funding to augment the Library's operating budget. The money will be used to purchase books, periodicals, audio-visual materials, microfilm, on-line materials, and program performers. It was suggested that Letters to the Editor were the best way to let the townspeople know about the Library's needs. Lynn Goodman volunteered to write a letter to the newspaper.

Dona Janetos Memorial Update

Darrell had additional information on the hanging quilts display. Perhaps four quilts could hang from the library rafters, with short write-ups posted for each quilt. Racks for the quilts would cost approximately \$100 each. Rafter cleaning was discussed, and it was felt that the Trustees might help with this cost. This will be brought up at a Trustees meeting. Darrell will contact area quilting groups and also see if there is interest in having a Quilt/Craft Month.

Birthday Books for Hampton Babies

The costs of doing this would be from \$10 to \$15 a book. Total amount would depend on how many babies were born. Discussion followed, and it was determined that Friends would shelve (no pun intended) the Books for Babies idea and perhaps do something else. The possibility of a new flyer/brochure targeting services the library provides for families was discussed. The focus could be on new babies in town. This will be a new agenda item to be discussed at our upcoming meeting.

Insurance

Discussion on this subject was tabled until next month.

New Business

Spending Requests

1. Kris Sawyer brought up the need for sign holders to be used at the book sales to indicate the various categories of books on the tables. Tall sign holders would cost about \$3.39 each, and she felt that 20 holders were needed. Kris will purchase the sign holders for costs not to exceed \$100, including shipping and handling charges.
2. Sue Hughes motioned to allocate \$4,999 toward the new Reference desk in the Library. Diane Keyes seconded the motion and it unanimously passed. The desk has been installed, and the newly renovated Reference Area looks wonderful.
3. Discussion was held on educational programs in the children's room during school vacation week. A person will come to the Library and teach the children how to knit. The needles would be gifted to the participants. Friends would buy the yarn.
4. Lynn Blume stated that more brochures are needed. Discussion ensued and it was determined that brochures for distribution at the Library should be printed on regular paper, and those being mailed out should be printed on stock. Kris Sawyer moved to spend up to \$100 for brochure mailing costs; Mary Withka seconded, and the motion was passed.

Finger Puppets

No discussion was held on this topic at the February meeting.

Gardening/Grounds Clean-up at Library

After some discussion, it was determined that Friends would not be in charge of grounds clean-up or landscaping at the Library. Several town groups have expressed interest, notably the Hampton Garden Club and the Hampton Town Democrats. It was felt that the Democrats were interested in advancing their politics through this activity, yet should not be discouraged from participating. Amanda indicated she would attend the next Trustees meeting and ask for suggestions on how best to handle this situation. Perhaps it could become a Trustees event. Interested parties should get together and discuss the matter. Patrons of the Library and members of Friends should be encouraged to lend a hand; additionally, Friends would be willing to donate money for plants. It was also felt that a plan of what the Library wants should be developed. The clean-up event could become an annual occurrence.

Pricing of Books at Sales

This topic was not discussed at the February meeting.

Publicity/Newsletter

A discussion was held on the need to publicize the upcoming Library Warrant article, results and photos of the Valentine Tea, and the Participant Ribbon given to Lane Library for being in the Christmas Parade 2010. Kacey Morris will be contacted about quickly producing a small newsletter to cover these issues.

Tabled Items

Update job descriptions

Volunteer contracts

Upcoming Events

Valentine Tea – Feb. 12

Terri Teleen has stepped forward to chair this event and has everything in order. Kris Sawyer moved to spend \$250 on the Valentine Tea; Lynn Blume seconded, and the motion passed.

Next Meeting – March 2

Summary of Decisions Made

- A. Motion made/passed to allocate \$4,999 for the new Reference Desk.
- B. Motion made/passed to spend up to \$100 for brochure mailing costs.
- C. Motion made/passed to spend \$250 on the Valentine Tea.

Sue Hughes moved for adjournment; Mary Withka seconded; motion approved. Shelley declared the meeting adjourned at 8:35PM.

Respectfully submitted,

Lynn Goodman

Acting Recording Secretary for Patt Walker