

**Friends of the Lane Memorial Library
Lane Memorial Library, Hampton, NH
Board Meeting Minutes
March 11, 2015
APPROVED 4/8/15**

Attendees: Wendi Lewis*, Mary Twomey*, Amanda Reynolds Cooper, Mary Ertl*
(* * denotes board member)

President Wendi called the meeting to order at 6:35 pm.

Minutes: Mary T made a motion to approve the minutes of February 11, 2015. Wendi seconded, and the motion passed.

President's Report: A member talked to Wendi at the Valentine Tea about wanting to help the Friends. The person does not have email, so Wendi will call her and discuss the possibility of setting up a gmail account at the library. We need to prepare a spring newsletter, and will discuss this at the April meeting so that the newsletter will include information about the spring book sale, Flatbread fundraiser, and the volunteer of the month. She has not received any information about getting benefit dates for the Poker Room.

Treasurer's Report: Mary E distributed and explained the Treasurer's Reports for January and February.

Membership: Mary T sent out 13 renewal notices via e-mail, two of which were returned.

UNFINISHED BUSINESS:

Warrant Article 23: The town vote was held yesterday, and the warrant article for much needed library repairs and improvements passed by a good margin (1506 – 922). Amanda reported that work to replace 30-year-old carpeting on the first floor will probably begin in late April or May, and replacing 30-year-old fan coils and thermostats throughout the building will likely occur in the fall.

Poker Room: No news about dates and an agreement for 2015.

Volunteer of the Month: Amanda will announce to the library volunteers at their annual luncheon in April that a volunteer of the month will be named beginning in May 2015. Library staff will select the first volunteer of the month, alternating with the Friends Board selecting from Friends volunteers.

Membership Form Updating: Wendi will confer with Darrell about updating the Friends membership forms. Adding a checkbox for "new" or "renewal" memberships is on the top of the list of additions/changes. Wendi will check with Patt about any changes that she had noted.

NEW BUSINESS:

Spending requests: Amanda had initiated a spending request at a previous meeting that the Friends consider purchasing 2 chairs and/or desks for Amanda's and Kathleen's new offices. Mary E made a motion that the Friends reimburse the library for the desk for Amanda's office for \$449, Mary T seconded, and the group agreed. Another request will probably be forthcoming next month. There was also a brief discussion about the upcoming summer programs. Planning has begun with the theme of superheroes. Amanda expects to submit a spending request for financial assistance for the 2015 summer programs at the next meeting, April 8.

National Library Week: The Friends have purchased an Edible Arrangements fruit bouquet for the last couple of years for the library staff and volunteers on National Library Workers Day during National Library Week, and Amanda confirmed that they have been appreciated and enjoyed. Mary E made a motion that the Friends purchase a similar arrangement again this year (on April 14), Mary T seconded, and it passed.

SUMMARY OF DECISIONS MADE:

Provide Edible Arrangements fruit bouquet for library staff and volunteers on National Library Workers Day.

Reimburse cost of new desk for library director's new office (\$449).

Mary E made a motion to adjourn, Mary T seconded, all were in favor, and the meeting was adjourned at 7:45 p.m.

NEXT BOARD MEETING: April 8, 2015, 6:30 p.m.

OTHER UPCOMING EVENTS:

Spring Book Sale: June 3-6, 2015 (Wednesday – Saturday)

Flatbread benefit night: June 9, 2015 (Tuesday)

Fall book sale: November 18-21, 2015 (Wednesday - Saturday)

Respectfully submitted,
Mary Ertl, Acting Secretary