

FRIENDS OF THE LANE MEMORIAL LIBRARY BOARD MEETING MINUTES

March 17, 2009

Accepted 4/1/09

Attendees: Susan Hughes, Connie George, Lynn Goodman, Sandra Kent, Kris Sawyer, Kacey Morris, and Darrell Eifert.

The meeting was called to order by President Susan Hughes at 6:30 PM in the Lane Room at the Library.

I. Recording Secretary's Report

- A. Board Meeting Minutes from 2/10/2009 were presented for corrections/additions. Changes to the Minutes were suggested by Sue Hughes, to correctly state the update to Friends' website, and correct the text dealing with scheduling regular general meetings. Kris Sawyer moved to accept the Minutes from the 2/10 Board Meeting with corrections; Sandra Kent seconded; the motion was passed.

II. Officers' Reports

- A. President
Sue Hughes indicated that she, Kris Sawyer, Dot Gooby, and Lynn Blume have been and will continue handling book sales. The Children's Book Sale is scheduled for May 6th, and will be for the Centre School first grade field trip only. There will be no public children's book sale. A general book sale is scheduled for June 17-20. Kacey Morris has looked into obtaining a re-useable vinyl banner for book sales. More details will be presented at the April meeting. It was decided to try a regular Board meeting schedule for the first Wednesday of every month, beginning with April 1st.
- B. Treasurer
Connie George presented the Treasurer's Report through the end of February. Balance Forwarded is \$15,302.54. See attached Report.

There were no other Officers' Reports.

III. Old Business

- A. Valentine Tea
Gigi Dawson and Kara Colarusso, co-chairs, did a wonderful job with the Valentine Tea, which was a great success. Photos cannot be displayed on the Friends website, however, as parents need to sign a waiver to allow that. Next year there will be a check-off box for such a waiver on the sign-up sheet.

B. Business Bulk Mailing

The Friends application for the bulk mailing permit could not be located, although the postal clerk remembers it. There is an annual fee of \$180, which would need to be paid prior to the mailing. Sandra Kent moved to approve the fee of \$180 for a bulk mailing permit covering April 2009-April 2010. Kacey Morris seconded, and the motion passed.

C. \$500 Donation from Rotary to Friends

The Hampton Rotary's donation of \$500 to the Friends in honor of Catherine Redden was presented at the Rotary Breakfast Meeting at 7:20 AM on Tuesday, Feb. 17th. Sandra Kent attended the early morning meeting at the Ashworth and accepted the check on behalf of Friends; she talked about Catherine's contributions to Friends and the Library. The donation is earmarked for the Dearborn Room redecoration pending a request from the Trustees.

D. Coffee Machine for Beverage Station

Darrell Eifert brought the Board up-to-date on the Keurig coffee station. Everything is ready to go, and the Library staff has been trained. In addition to the coffee, tea and hot chocolate will be offered. Patrons will pay the Circulation Desk staff for what is used. Darrell said that a dispensing tube for lids is needed, and holes for the electrical connection need to be drilled. The topic of restricting kids' use of the machine was brought up.

A cork bulletin board was purchased from Staples at a cost of \$30. This will be installed at the coffee/water station. It will be managed by the Friends.

IV. New Business

A. Spending Requests

1. Purchase of comfortable, stackable chairs was discussed. 60 such chairs would cost \$45/chair. These would replace most of the plastic ones currently in use. Darrell Eifert will contact vendors about the chairs. He indicated that a purchase of 4 sleds would also be necessary. Costs of the sleds and shipping would bring the per-chair cost to \$52. A motion was made by Sandy Kent to allocate up to \$4,000 for purchase of the chairs/sleds, seconded by Kacey Morris, and passed.
2. Purchase of a stereo receiver for the audio/visual system would be approx. \$99. This purchase will be made with the President's approval and without a vote.
3. Darrell Eifert will ask Children's Librarian Paulina Shadowens for more information about the purchase of a camera for the Children's Room.

B. Spring Newsletter

Debra Perry, Editor, has called for submissions.

C. Storage Room Cleanup

A company known as Got Books? will come on April 1st to pick up the books not wanted for the library's book sale. Friends will be asked to help with an overall cleanup of the storage room and vault sometime this Spring.

D. New Events, Involving More Members

Holding a 'Legos at the Library' event was discussed. Kacey Morris indicated she would advertise for Lego donations. Friends will check with Paulina in the Children's

Room about this. Holding Movie Nights was also discussed, as well as having interesting speakers, and perhaps a Teddy Bear Picnic in the summer. There will be further discussion on this topic at future meetings.

E. Next General Meeting

A *General Meeting* will be scheduled for May 6th, the 1st Wednesday of the month. This meeting is open to the public. An announcement will be published in the newspapers.

F. Other

It was announced that Debra Perry had been elected to the Library Trustees. As such, she will no longer be the Vice-President and will be submitting her letter of resignation to the Friends Board. She can remain as an Honorary Director pending a vote by the Board of Directors at our next Board meeting.

V. Job Openings

No discussion was held on this topic.

VI. Upcoming Events

A. Twilight Book Club – Next meeting will be on Tuesday, April 7th.

B. Centre School Field Trip – Children's Book Sale – Wednesday, May 6th

VII. Summary of Decisions Made

A. A Children's ONLY Book Sale will be held on May 6th. A General Book Sale will be held June 17-20.

B. Regular Board meetings will be held the first Wednesday of the month. A General Meeting will be held on May 6th.

C. Motion made, seconded, passed to spend \$180 for a current Bulk Mailing permit.

D. Motion made, seconded, passed to allocate up to \$4,000 for purchase of new comfy chairs/sleds.

E. Purchase of a stereo receiver for the A/V system at a cost of \$99 will be made.

Connie George moved to adjourn the meeting; the motion was seconded by Kacey Morris. The meeting was adjourned at 7:45 PM.

Respectfully submitted,

Lynn Goodman, Recording Secretary