

FRIENDS OF THE LANE MEMORIAL LIBRARY BOARD MEETING MINUTES

March 3, 2010

Approved on April 7, 2010

Attendees: Shelley Chandler, Lynn Goodman, Lynn Blume, Connie George, Kris Sawyer, Darrell Eifert, Amanda Reynolds Cooper, and Kacey Morris.

The meeting was called to order by Vice-President Shelley Chandler at 6:50 PM in the Dorothy Little Room at the Library.

I. Recording Secretary's Report

Board Meeting Minutes from 1-6-2010 were presented for corrections or additions. Kris Sawyer moved to accept the Minutes as read; Lynn Blume seconded; the motion passed.

II. Officers' Reports

A. President/Vice-President

In the absence of the President, the Vice-President ran the meeting. There was no President's Report.

B. Treasurer

Connie George reported that the balance is \$12,029.66 as of March 3, 2010. A copy of the Report is attached. Connie stated that the Friends netted \$519.62 on the quilt raffle.

C. Membership

Lynn Blume reported that Friends now has approximately 325-330 members. It was determined that there are currently 105 'past-due' members (many of whom are still active) who will remain on the Friends' roster for three (3) years. Newsletters and other materials will continue to be e-mailed to these members for those 3 years; however, past-due members who receive Friends materials by standard post, not by e-mail, will remain on the Friends' roster for only one (1) year. Lynn asked for e-mail addresses from members so that printed matter does not have to be posted to them. The Board approved the use of e-mails to remind members that their annual dues are due. Lynn also noted that more postcards are needed for sending out thank-you notes to renewing members and new members. These will be ordered.

There were no other Officers' Reports.

III. Old Business

A. Eric Carle Quilt Raffle

The Eric Carle quilt raffle was a great success. The raffle took in \$534 total (net - \$519.62). Proceeds benefit the Children's Room. Kris Sawyer will list the names of the winners in a newspaper article and include an acknowledgement of Dona Janetos' work on the quilt, and Friends will send a thank-you note to Dona as well.

B. Valentine Tea Wrap-up

Another successful Valentine Tea was held on Saturday, Feb. 13th, with two (2) seatings for the children. Hampton Academy students and Friends volunteers helped with set-up and break-down, organized the foods and tea service, and served the children. Everything went very well and the children and parents thoroughly enjoyed themselves. Kris Sawyer will work on a news article about the Tea, with perhaps some photos of the children. Darrell Eifert took photos at the Tea and will work on a display for the bulletin board at the coffee station in the library. Shelley and Kris did a great job! There will be a post-Tea meeting to document the processes and ideas that worked well, which should help the next Valentine Tea chairperson in organizing the event next year.

C. Doll Clothes Winter Chairperson

Because Dot Gooby is now in Florida for the winters, and there is no one to take charge of this sale, the Board determined that Friends would no longer do a doll clothes sale. Dot did a lot of the selling herself, often out of her home, but not over the winter months. Friends will let Dot know of this decision, and will send a thank-you letter and a gift to her sister. Friends would be looking for another event to take the place of the doll clothes fund-raiser. If you have any ideas or suggestions, please call Sue H.

D. Winter Home Mailing

The Friends' bulk mailing permit expires at the end of April 2010. The new brochure will be mailed some time in early April to all Hampton households. The brochure will emphasize what the Library offers to patrons, and perhaps feature photos of library activities. Volunteers will be needed to help with the mailing. In addition, there will be costs for printing and mailing. Toward that end, Connie George made a motion to spend up to \$2,000 for the bulk mailing. Kris Sawyer seconded the motion, and it was passed unanimously.

E. Outdoor Sign for Library

Sue Hughes has been checking prices with various local vendors for a double-sided sign. No decisions have been made. It is the Board's opinion that lighting for night-time visibility is definitely needed. The colors will be maroon/burgundy, with raised gold lettering. There will be an update at the next meeting in April.

F. Book Bags for Checkout

There are three (3) levels of book bags that will be available for checkout from the Children's Room: Baby, Pre-school, and Easy Reader. Each bag will have 10 books in it, appropriate to the age of the child. There will be three (3) bags at each level, for a total of nine (9) bags. Costs associated with each level are \$195 for 3 Baby Book Bags; \$465 for 3 Pre-school Book Bags; and \$315 for 3 Easy Reader Book Bags. Lynn Blume made a motion to approve \$975 for the Book Bags; Kris Sawyer seconded, and the motion passed unanimously.

IV. New Business

A. New Reference Desk – Tabled for future discussion.

B. New Ladder - Tabled for future discussion.

C. Birthday Books for Hampton Babies - Tabled for future discussion.

D. Spending Requests

A motion was made and passed at the January meeting to spend up to \$1800 on a new DVD/CD repair machine. Darrell stated that the actual cost was \$1895; the Library will pay the cost of shipping and handling, which amounted to \$95.84. Additionally, the work in the Weston Theatre (to resolve some minor issues) only cost \$316.50, not the \$600 that was approved for the work at the January meeting. Darrell presented three (3) invoices for payment: \$118.35 to renew the Friends website; \$90.99 for a new water filter; \$45.03 for supplies for the coffee station. Connie George moved to allow payment of the three invoices, totally \$254.37. Kris Sawyer seconded the motion, and it was passed unanimously.

E. Friends' Trunk in Vault

Paulina Shadowens of the Children's Room has requested the old trunk in the vault if Friends has no use for it. Kris Sawyer made a motion to donate the trunk to Paulina; Connie George seconded the motion, and it was passed unanimously.

F. Other

1. It was requested that the name of Robert Lamothe be written in on the Town ballot for Library Trustee. He currently is serving on the Board of Trustees.
2. The next newsletter will be published end of May – early June, and will include information about the summer book sale. It will be distributed by e-mail.

V. Darrell's Trip to London

Darrell will discuss his trip at the next meeting.

VI. Upcoming Events

Next Board Meeting – To be held on Wednesday, April 7th, at 6:30 PM in the Library.

VII. Summary of Decisions Made

- A. Motion made/passed to spend up to \$2000 for the bulk mailing in early April.
- B. Motion made/passed to spend \$975 for Book Bags for Children to check out.
- C. Motion made/passed to allow payment of \$254.37 to cover three invoices presented by Darrell Eifert.
- D. Motion made/passed to donate the Friends' trunk in the vault to Paulina Shadowens.
- E. Board decided to no longer have a Doll Clothes sale.

Kris Sawyer moved to adjourn the meeting; the motion was seconded by Shelley Chandler. The meeting was adjourned at 8:10 PM.

Respectfully submitted,
Lynn Goodman, Recording Secretary