

FRIENDS OF THE LANE MEMORIAL LIBRARY BOARD MEETING MINUTES

April 1, 2009

Accepted 6/3/09

Attendees: Susan Hughes, Lynn Goodman, Pat Trionfo-Spitz, Kacey Morris, Kris Sawyer, Gloria Goudreau, and Darrell Eifert.

The meeting was called to order by President Susan Hughes at 6:40 PM in the Lane Room.

I. Recording Secretary's Report

- A. Board Meeting Minutes from 3/17/2009 were presented for corrections/additions. No changes were necessary. Kacey Morris moved to accept the Minutes from the 3/17 Board Meeting as read; Pat Trionfo-Spitz seconded, and the motion was passed.

II. Officers' Reports

- A. President
Sue Hughes will no longer be making a separate President's Report; this heading will be removed from future agendas.
- B. Treasurer
Connie George was unable to attend this meeting. A Treasurer's Report will be presented at the next meeting. Sue H. noted that Connie's son Ken did the taxes for the Friends. He does not want to be compensated for his work on our behalf. Sue H. will authorize the purchase of a \$100 gift certificate to a local restaurant as a thank-you to Ken for his work.
- C. Membership
Pat Trionfo-Spitz reported that she has received 7-10 responses from people renewing their memberships. Friends now has approximately 178 members. Pat will be sending out thank-you cards to those who donate; in keeping with IRS guidelines, the cards will state that no goods or services were received by the donors. Amounts will not be listed.
- D. Publicity
Kacey Morris discussed the reusable book-sale banner. It was determined that the banner should contain specific dates for book sales. The company will pick up and deliver the banner for date changes. Such changes will cost about 25% of the original cost of the banner. After some discussion, it was decided to purchase a 4 x 6 vinyl banner, with grommets, and blue letters on a white background. Lynn Goodman moved to authorize up to \$350 for purchase of a reusable book-sale banner. Pat Trionfo-Spitz seconded and the motion was unanimously passed.

III. Old Business

- A. Business Bulk Mailing
Darrell Eifert is awaiting responses from the recent business bulk mailing.

B. Stackable Comfy Chairs

Darrell brought with him a sample chair of the type that Friends would like to purchase for the Library. Cost per chair, including shipping, is \$52. The chairs are from National Public Seating, 8600 Series, and will be navy blue with a pattern. The Friends' purchase of 60 chairs and 5 sleds will be presented to the Trustees at their next meeting for their acceptance of this gift from Friends.

IV. New Business

A. Baby Quilt Raffle for Children's Room

Donna Janetos has made a donation to the Friends of a splendid baby quilt that she created, to be raffled off by the Children's Room. Discussion ensued, and it was determined that the quilt should not be raffled off but displayed in the Children's Room or the lower lobby of the Library. Darrell will speak with Paulina Shadowens, Children's Room Librarian. Friends will donate money to the Children's Room in honor of Donna Janetos rather than raffle off this wonderful quilt.

B. Spring Newsletter

Debra Perry could not attend this meeting. Sue H announced that Debra had submitted a letter of resignation to the Friends because of her recent election to the Trustees of the Library, but would remain as editor of our newsletter. According to our Bylaws, Debra can be appointed as an Honorary Director with no voting privileges. A motion was made to appoint Debra Perry as an Honorary Director. Gloria Goudreau seconded, and the motion unanimously passed.

Sue H said she would contact Debra to tell her about the appointment, and to ask about the drop-date for the Spring Newsletter. Information for the newsletter should be submitted to Debra immediately.

C. Outdoor Cleanups

Two groups will be working on the grounds of the Library: The Hampton Democrats will conduct an afternoon cleanup of the grounds on April 19th. The Hampton Garden Club will work on the plants on May 13th at 6 PM. Helpers welcome on both days.

D. Storage Room Cleanup

The cleanup effort has begun! The Got Books? truck arrived, and 3 hrs later the driver had loaded all the extraneous books from the storage room into his truck and waved good-bye. An e-mail will be sent out to solicit volunteer help to finish the cleanup.

E. Spending Requests

1. The reusable vinyl banner for book sales was discussed earlier. See above.
2. Darrell Eifert discussed several items: (1) He has loaned a Canon 8-megapixel digital camera to Paulina for a trial run, preparatory to fulfilling her request for a camera. (2) Darrell has purchased an A/V receiver for the new sound system in the Lane Room. (3) A discussion of the Lane Room as a gallery ensued and Darrell demonstrated the difference between regular lighting and halogen lighting on the artwork. He will cost out the installation of motion sensor lighting, a new hanging/mounting system for artwork, new paint for the walls, and perhaps installation of a chair rail around the room. The Lane Room sees a lot of varied activity and these changes would enhance those uses, at a reasonable cost. (4) The

topic of redecorating the Dearborn and/or the New Hampshire rooms was discussed. New tables are needed, and various sources were discussed for these. Darrell suggested that the services of an architect might be a good idea, to create a coordinated design plan for the whole Library, instead of getting things done in a patchwork manner. This will be discussed at future meetings.

F. Another Fall Gala?

It was generally agreed that Friends should not have another Gala in 2009, but perhaps plan one for 2010.

G. General Meeting

A regular General Meeting for Friends will be held on Wednesday, May 6th at 6:30 PM in the Lane Room of the Library. The meeting is open to the public. An announcement will be published in the newspapers. A brief discussion was held on how to attract more people to our General Meeting. It was suggested that Debra Perry's husband Christian write an article for the newsletter on why people should come to the Library.

V. Job Openings

A. Friends Display Area Coordinator

Discussion on the Friends display area coordinator above the water station will occur at a later time.

B. Vice-President

In view of the fact that Debra Perry was elected to the Trustees of the Library, she can no longer serve as Vice-President of Friends. A new person to fill the role of Vice-President will be sought.

VI. Upcoming Events

A. Twilight Book Club – The next meeting will be on Tuesday, April 7th.

B. Centre School Field Trip – To be held on May 6th, this sale is for CHILDREN ONLY.

C. General Meeting – To be held on May 6th at 6:30 PM at the Library. Public welcome.

D. Board Meeting – To be held on June 3rd at 6:30 PM at the Library.

VII. Summary of Decisions Made

A. Motion made/passed to authorize up to \$350 for purchase of a reusable book-sale banner.

B. The Friends' purchase of 60 chairs and 5 sleds will be presented to the Trustees at their next meeting for their acceptance.

C. Motion made/passed to appoint Debra Perry as an Honorary Director.

D. Friends will plan for another Gala in 2010.

Gloria Goudreau moved to adjourn the meeting; the motion was seconded by Kris Sawyer. The meeting was adjourned at 7:55 PM.

Respectfully submitted,
Lynn Goodman, Recording Secretary