

FRIENDS OF THE LANE MEMORIAL LIBRARY BOARD MEETING MINUTES

April 7, 2010

Approved on 5/5/2010

Attendees: Sue Hughes, Shelley Chandler, Lynn Goodman, Lynn Blume, Sandy Kent, Kris Sawyer, Darrell Eifert, Amanda Reynolds Cooper, Richard Laskey, and Linda Sadlock.

The meeting was called to order by President Sue Hughes at 6:38 PM in the Lane Room at the Library.

I. Recording Secretary's Report

Board Meeting Minutes from 3-3-2010 were presented for corrections or additions. Minor changes were suggested for the Membership Report; a correction was made to indicate Sue Hughes was checking outdoor sign prices; and a discrepancy in the amount approved for the DVD repair machine was corrected. Sandy Kent moved to accept the Minutes with the corrections as noted; Kris Sawyer seconded; the motion passed.

II. Officers' Reports

A. President

The President gave a brief report to mention (1) the upcoming bake sale on Sat. the 10th at the Library, and that Friends and the high school Interact Club would be helping; (2) the Earth Awareness Fair at Hampton Academy on Sat. the 24th, which will include a Book Swap Table. Also mentioned was the Red Sox Game tickets raffle. Sue will be in touch with Diane Keyes about this.

B. Treasurer

Connie George is away at the present time. In her absence, President Hughes noted that there had been no changes in the finances of the organization. She did note that the Friends' CD will come due near the end of April, and a decision will be reached in early May as to the next step with that CD.

C. Membership

Lynn Blume reported that Friends has approximately 325-330 members, but no new members since January. She has been receiving several renewals every month. Lynn reported that, on the newsletter recently sent out, she included a label stating it would be the member's final mailed newsletter unless dues were renewed. Lynn showed the Board a tracking log that she developed for new members and renewing members. This log will be shared by Lynn and Connie George, and provide good accountability for receipt of member dues.

There were no other Officers' Reports.

III. Old Business

A. Doll Clothes Winter Chairperson

This topic was tabled until the return of Dot Gooby from Florida. Richard Laskey said that he would bring samples of the wooden toys (see Jan. 2010 Meeting Minutes) to the next meeting.

B. Spring Home Mailing

The new brochure is printed and will be picked up this Friday. Darrell said that the labels are in hand, and all that remains is to get the bulk mailing stamps. The Post Office indicated these will have to be ordered from New York and could be expected one day next week. Because Friends' bulk mailing permit expires at the end of April, there is some flexibility in getting the brochures in the mail. A tentative date has been set for the 20th of April. Volunteers will be sought to help put the mailing together. Darrell also noted that the cost for the stamps has gone up by 1 cent/stamp, to 15¢. The new brochure looks very good and Darrell thanked everyone for input to the final product. The mailing will go out to all Hampton households.

C. Outdoor Sign for Library

Sue Hughes gave an update on the search for a sign vendor. There are options to consider, such as overall size, whether or not to have it be vandal-proof, and questions to ask about warranties on materials, ease of updating the sign in the future. She will continue gathering information so that an informed decision can be made. Amanda Reynolds Cooper, Director of the Library, indicated that maintenance of the sign and changing of the text on the sign will be the responsibility of the library. The final decision will be presented to the Library Trustees for their acceptance, and to the Town of Hampton for its approval. Sue may have additional information at the next Friends meeting.

IV. New Business

A. Donation in Memory of Dona Janetos

A discussion was held to determine the best way to honor Dona Janetos, who was a special Friend of the Lane. It was felt that a donation to the library proper would be most appropriate. No decisions were made on this item, and discussion will continue at the next meeting. If anyone has ideas, please contact Sue Hughes.

B. NH Library Trustees Association

The NHLTA will hold their annual conference on Monday, May 3, 2010, at the Sheraton Hotel in Portsmouth. All Friends of the Library groups in the state are invited to attend. This is a great opportunity to see what other libraries are doing and how other Friends groups operate. A good time to exchange ideas. Breakfast and lunch will be provided. Costs will be borne by the Friends for those members who would like to go. Please call or e-mail Sue Hughes to let her know your intentions.

C. Upcoming Book Sales

The Spring Childrens' Book Sale for the 1st Graders at Centre School will be May 19th. Friends will need some volunteers to help with this event. The Annual (Adult) Summer Book Sale will be held over June 17-18-19. There will be a Preview Night on June 16 (Wednesday) for Friends members only. A short discussion was held on what to do

with leftover books, after the sale, and a suggestion was made to notify other local libraries that they are welcome to come and take these books for free if they so desire.

D. Book Bag Order

The Friends is just about out of book bags to offer for sale. Sue Hughes will look into the cost of buying them in bulk, and will consider new colors. Kris Sawyer made a motion to authorize up to \$700 for new book bags. Lynn Blume seconded, and the motion was passed unanimously.

E. 100th Anniversary Celebration, Lane Building, Dec. 11, 2010

Amanda announced that the Trustees would like to hold a special 100th Anniversary celebration for the Lane Building in December. Discussion centered around the possibilities of using period costumes and props (perhaps vintage cars parked outside), and perhaps engaging a role-player for a period literary character. Perhaps the Hampton Historical Society could be involved. This event might be similar to the Friends' Gala, which was held in 2008. A liquor license would be needed in order to serve wine; this will be looked into. More information will follow.

F. New Reference Desk – Tabled for future discussion.

G. New Ladder - Tabled for future discussion.

H. Birthday Books for Hampton Babies - Tabled for future discussion.

I. Spending Requests

There were no Spending Requests at this meeting!

J. Other

It was mentioned that the grounds at the Library are looking rather unkempt, and the question was asked what could be done about it, such as getting in a landscaper. This warrants further discussion.

V. Darrell's Trip to London

Darrell will discuss his trip at an upcoming meeting.

VI. Upcoming Events

- A. Bake Sale for Haiti – Saturday, April 10th, 11:30 AM to 3 PM at the Library
- B. Hampton Earth Awareness Fair – Saturday, April 24th, 10 AM to 2 PM, at HA
- C. Twilight Book Club – Tuesday, May 4th, 6:30 PM at the Library
- D. Next Board Meeting – To be held on Wednesday, May 5th, at 6:30 PM in the Library.

VII. Summary of Decisions Made

Motion made/passed to spend up to \$700 for new book bags.

Kris Sawyer moved to adjourn the meeting; the motion was seconded by Shelley Chandler. The meeting was adjourned at 8:05 PM.

Respectfully submitted,
Lynn Goodman, Recording Secretary