

FRIENDS OF THE LANE MEMORIAL LIBRARY BOARD MEETING MINUTES

June 3, 2009

Accepted July 1, 2009

Attendees: Susan Hughes, Lynn Goodman, Pat Trionfo-Spitz, Sandy Kent, Diane Keyes, Lynn Blume, Kacey Morris, Dot Gooby, Mary Lou Heran, and Amanda Reynolds Cooper.

The meeting was called to order by President Susan Hughes at 6:42 PM in the Dearborn Room at the Library.

I. Recording Secretary's Report

- A. Board Meeting Minutes from 4/1/2009 were presented for corrections/additions. No changes were necessary. General Meeting Minutes from 5/6/2009 were presented for corrections/additions. No changes were necessary. Diane Keyes moved to accept both sets of Minutes as read; Pat Trionfo-Spitz seconded, and the motion was passed.

II. Officers' Reports

- A. President
No President's Report at this meeting.
- B. Treasurer
Connie George could not attend the meeting; however, she e-mailed Sue Hughes with an abbreviated Treasurer's Report: as of the end of May, there is a total of \$11,611.89 in Checking, and \$2,522.73 in Savings. A report will be presented at the July meeting.
- C. Membership
Pat Trionfo-Spitz reported that Friends is holding steady at approximately 178 members. Pat will create a new listing after double-checking all entries are up-to-date.

There were no other Officers' Reports.

III. Old Business

- A. Red Sox Raffle Update
Diane Keyes reported on the first two Saturdays of selling the raffle tickets: \$63 at Shaw's; \$266 at Market Basket. In addition, we took in \$60 from Library sales, and \$66 from sales by individuals. Diane felt that it would help if more people took a batch of tickets to sell. Hoaty's and The Kitchen at Depot Square are also selling the tickets. Kacey indicated she would ask the owner at the new 401 Tavern if he would be willing to sell tickets as well. Diane will sell tickets at the upcoming book sale.
- B. Annual Book Sale
Lynn Blume reported on the following:
 - 1. Schedule – Board members will be needed at Preview Night to help. Preview Night is for Friends members, but memberships will be available that evening for those

who want to attend. Volunteers working at the book sale on the weekend are permitted to attend Preview Night, as well. Lynn stressed the importance of workers wearing name tags at the book sale.

2. Flyers for Centre/Marston Schools – 1000 copies/\$80 on colored paper will be distributed at the schools for students to take home.
3. Changeable (Vinyl) Outdoor Sign – Kacey Morris showed the Board the final format for the banner; it was found acceptable.
4. Book Bag Order – On Saturday of the book sale, the Friends book bags would be for sale at \$6/each, and purchasers would be permitted to fill that bag with books for only the cost of the bag itself. It was thought that Friends only had 25 of these bags available. Purchase of more book bags was tabled until the next meeting.

C. Dearborn Room Redecorating

This redecorating project was discussed at the last Library Trustees meeting on 5/18/09. Amanda Reynolds Cooper indicated that decisions will be made at the June Trustees meeting.

D. Children's Room Quilt

This topic was tabled until more information could be obtained about where and how to display it.

IV. New Business

A. Museum Pass for Canterbury Shaker Village

A discussion was held about getting passes for the Shaker Village. This is a co-pay pass program. A question was asked as to how much use these passes received in the past. The Board was not in favor of investing in these passes at this time.

B. American Girl Doll Application

This is a charitable donation request form. The Friends would receive a free American Doll to use in a fundraiser. Dot Gooby will investigate this further.

C. Grant Writing – Books for Babies

Mary Lou Heran, who has grant-writing experience, volunteered to look into this.

D. Feedback from General Meeting

It was felt that the General Meeting went well and feedback was positive. Friends will look into doing more community-based activities, and will consider a winter activity. Sue Hughes will send out information on this topic.

E. Sample Newsletter from Another Library

Lynn Goodman brought in a newsletter from a small town in Maine. Friends noticed some ideas that could be incorporated into our newsletter, such as a message from the Library Trustees, a message from the Library Director, a calendar of events. Our newsletter could be a marketing tool for the Library. Discussions on the topic of broadening our newsletter focus will take place at future meetings.

F. Spending Requests

1. Ernie Pyle Presentation? – More information is needed.
2. Other – Passes to the submarine Albacore? Amanda was interested in software that would enable copiers to connect to the network for printing purposes. A program called Books for New Babies was also mentioned.

V. Job Openings

- A. Vice-President
Friends is seeking a new Vice-President.
- B. Friends Display Area Coordinator
Friends is also seeking someone to coordinate/maintain the display area above the coffee/water station in the Library.
- C. Web Designer
Friends needs a good Web Designer to help maintain our website.

Members interested in any of these positions should contact Sue Hughes at 926-0472 or by e-mail at <suemarkh@comcast.net>

VI. Upcoming Events

- A. Annual Book Sale – Will be held June 18th through June 20th, with a Members-Only Preview Night on Wednesday, June 17th.
- B. Board Meeting – To be held on Wednesday, July 1st, at 6:30 PM in the Library.
- C. Twilight Book Club – The next meeting will be on Tuesday, July 7th, at 6:30 PM.

VII. Summary of Decisions Made

The Board was not in favor of getting museum passes for Shaker Village.

Dot Gooby moved to adjourn the meeting; the motion was seconded by Diane Keyes. The meeting was adjourned at 7:52 PM.

Respectfully submitted,
Lynn Goodman, Recording Secretary