

FRIENDS OF THE LANE MEMORIAL LIBRARY BOARD MEETING MINUTES

August 14, 2008

Accepted 9/29/2008

Attendees: Gloria Goudreau, Lynn Goodman, Connie George, Darrell Eifert, Diane Keyes, Kacey Morris, Carole Foster, Dot Gooby, Pat Trionfo-Spitz, Debra Perry.

The meeting was called to order at 7:05 PM by Gloria Goudreau in the Drakes Landing Clubhouse.

I. Secretary's Report

The Minutes from the last Board Meeting, held on May 28, 2008, were reviewed. Several corrections were noted: The last name of the Children's Librarian was entered, the correct designation of her ill relative was entered, and the designation "daughter" was added. Diane Keyes moved to accept the Minutes with the noted corrections; Carole Foster seconded; the motion was passed.

The acceptance of the Minutes from the August Board Meeting will take place at the next Board Meeting, date TBD. It was also discussed that the Board Minutes should be e-mailed to Board Members so that any necessary corrections can be submitted to the Secretary for inclusion before the Minutes are presented at the next Board meeting.

II. Officers' Reports

a. Treasurer's Report

Balance Forward: \$13,924.22

Income = \$ 3,621.06

Expenses = \$ 2,946.08

Checking = \$14,599.20

Savings = \$ 2,514.35

CD = \$ 9,991.20

Total Assets = \$27,104.75

See attached complete Treasurer's Report, dated 7/31/08.

Connie George informed the Board about the bad check noted on the Treasurer's Report. This check was taken in at the book sale. While this matter is being resolved satisfactorily, it raises the question of the Friends accepting checks in the future. The issue is under consideration.

In addition, Connie George informed the Board that notice was received from the Peabody Essex Museum (Salem, Mass.) and the Children's Museum (in NH) that it is time for the Lane Library to renew its memberships. The cost for renewal at PE would be \$200/yr; at the Children's Museum, it would be \$350. The Lane offers passes to these institutions to library patrons. Connie George moved to renew membership at these two museums; it was seconded by Diane Keyes, and unanimously passed.

b. Membership

Pat Trionfo-Spitz reported that membership is at 202, currently. It is time for renewal of memberships in conjunction with the Annual Meeting in September. Discussion was held on granting an extension of membership to those who had joined in the spring of this year, as a result of the town-wide mailing. It was felt that a one-time extension to these new members should be granted. It was also suggested that this extension be put in the town-wide mailing that will be done annually in the spring. Pat would then send out a renewal notice to the rest of the membership, and notice would also be put in the newsletter. It was also suggested that members' names be listed in the newsletter.

c. Publicity

Kacey Morris is on top of publicity for Lane events – there is always something in the local newspapers. Kacey noted that the Hampton Union is inconsistent in running articles and notices. She stated that Liz Primo, with the Atlantic News, is very good about getting Lane articles in that paper.

There were no other Officers' Reports to review.

III. Old Business

a. Annual Book Sale

Sue Hughes managed the July Book Sale. Questions arose as to why sales had gone down, and should we go back to having a Preview Night. Should there be two book sales per year? This topic will be discussed at future meetings.

b. Red Sox Raffle

Connie George reported that income from raffle ticket sales totaled \$2,706.61, a new record! Thanks to all those who helped sell the raffle tickets. Diane Keyes noted that she was able to set up a space in front of the Purple Urchin at the Beach, thanks to owner Jack Fleming. However, there did not seem to be a lot of interest in the game tickets, so she only took in \$24. Diane will pursue this again next summer.

c. Twilight Book Club

Debra Perry continues with her successful Book Club, held on the first Tuesday of the month at 6:30 in the Library.

d. Alex the Jester Show

Everyone who attended the Alex the Jester Show agreed that it was a wonderful evening's entertainment. Kacey took some photos, and there was ample publicity beforehand. The event was well-attended, including some older children as well as lots of youngsters.

IV. New Business

a. 50th Anniversary Gala

The committee for the Anniversary Gala reported that ‘things were moving along.’ Darrell Eifert has talked with the Rotary club to partner with us, which would enable us to have insurance coverage. Rotary would hold an auction in conjunction with the Gala, with the monies to be given to Friends. Dates were discussed, and it was determined that a Saturday night would be best. This might necessitate an early closing of the library that day in order to facilitate the decorating of the space.

Gloria Goudreau stated that she needs to have a certification in hand in order to secure the necessary liquor license. The NH Liquor Commission needs to have the request for license in hand 10 days prior to the event. Obtaining the wine is not as easily accomplished as first thought, but Darrell is pursuing several options. This needs to be nailed down by the end of August. If we cannot get the wine, then Plan B would be considered: desserts and coffee. Price of the tickets would be \$20 in advance, \$25 at the door.

The next meeting of the committee would be held near the end of August. Debra Perry will e-mail interested parties with the exact information.

b. Funding for Dearborn Room

Darrell Eifert reported that the Dearborn Room is in need of more bookshelves. Darrell has made a purchase of new bookshelves for the amount of \$239. He requested that Friends reimburse him for this expense. Connie George motioned that Friends pay \$239 to Darrell for the cost of the bookshelves for the Dearborn Room; this was seconded by Gloria Goudreau, and the motion was passed.

President’s Notes

A discussion was held on how to draw in new members. It was suggested that e-mailings, phone contact, and newspaper articles should be used to attract new members and to showcase the many ways there are to become active in and volunteer with Friends. Perhaps a separate committee should be set up. Discussion on this topic will be on-going, and any and all suggestions are welcome.

As noted in a recent e-mail from Susan Hughes, the Library Trustees need to be notified of any purchase that Friends makes for the library. This information needs to be given to the Trustees so that it can be included in their Minutes. Trustee meetings are held the 3rd Thursday of every month. The list of Friends’ purchases should be compiled and sent to Linda Sadlock, Kris Sawyer, and Susan Hughes prior to the Trustees meeting. No decision was made on who should be responsible for this matter.

Dot Gooby brought up the fact that the American Doll clothes will need someone to be in charge, since Dot now will be in Florida for half the year. This issue will be brought up at the annual meeting next month.

Gloria spoke about the annual meeting and the presentation of the slate of officers for election. There are currently some open positions on the Board and Gloria will be making some phone calls and recruiting as needed. Should any of the current directors wish to continue in their positions or wish to step down, please contact Gloria.

V. Summary of Decisions Made

To purchase a gift certificate in the amount of \$50 to Applebee's for the family of Children's Room Librarian Joanne Mulready. This was agreed upon at the Board meeting on 5/28/2008.

To reimburse Darrell Eifert the amount of \$239 for the cost of new bookcases to be installed in the Dearborn Room at the library.

To extend membership to September 2009 for those who joined via the town-wide mailing in the spring of 2008.

To renew membership in the Peabody Essex Museum (\$200/yr) and in the Children's Museum (NH) (\$350/yr) so that the Lane Library can offer passes to these institutions for patrons.

Connie George motioned to adjourn the meeting at 8:45 PM, Diane Keyes seconded, and the motion passed.

Respectfully submitted,

Lynn Goodman, Secretary