

Friends of the Lane Memorial Library

Annual Meeting Minutes

September 11, 2007

Accepted as corrected on 9/11/2008 (corrections made)

Vice-President Gloria Goudreau called the meeting to order at 6:33 pm in the absence of Kris Sawyer, President.

Gloria thanked everyone for begin here tonight and introduced herself to the members-at-large. The method used to get through the meeting quickly was explained being the use of a gavel was necessary to give a 30-second alert for speakers to wrap up. Quorum was made with the following members in attendance: Gloria Goudreau, Connie George, Linda Sadlock, Kerri Poorman, Dot Gooby, Sue Hughes, Jan Meades, Debra Perry, Mary Lou Heran, Kacey Morris, Diane Keyes, Gloria Kinney, Darrell Eifert, Diane Gordon, Ellen Meyer, Mary Litka, Paulina Shadowens, Pat Trionfo-Spitz, Dorothy Krystock, Lynn Goodman, Bridgit Valgenti.

Secretary's Report – The minutes of the last annual membership meeting of December 5, 2006, were presented by Kerri Poorman. Linda Sadlock moved to approve the minutes as presented, Diane Gordon seconded. Motion passed.

Treasurer's Report – Connie George passed out the budget for 2006-2007. The purchases made for the library were also presented as part of the Treasurer's report. This budget will be filed with the auditing committee. Motion to accept the Treasurer's report was made by Connie George, Sue Hughes seconded. Motion passed.

Old Business

Community Mailing/Letter and Brochure – Darrell Eifert presented the report. In order to get the community t understand what the library has to offer and what is available is why the Friends need to do a community mailing. It will also promote the Friends and its 501(c)(3) status. Darrell created a tri-fold pamphlet to show what is offered at the library and information abut the Friends. The pamphlet is a sample, presently legal size and a C fold, which makes it easier to mail; if anyone has any ideas on changes, please present them to Darrell. A database from the assessor's office has given us a list of the addresses in Hampton, which is about 9,000. Some decisions the Friends will need to make include: should we send the pamphlet to residential addresses or just commercial? Just year-round residents or all residents? Also, how much do we wish to spend on this pamphlet?

One spot color and folded for 8,000 is \$1,300. 10,000 is \$1,500 for the printing costs. Bulk mail costs \$175 per year for a bulk mail fee. 10-cent mail stamps for 8,000 plus an extra penny each with 9, 000 address labels brings the total cost to about \$2,500. The amount spent on the pamphlet should be recovered in the amount of memberships gained. Are there any businesses in town that would donate to the cost of printing or mailing of the brochures? Do we really want

a business logo on the brochure? If you separate the zip codes in a bulk mailing, more money could be saved. Most printing companies should separate out the zip codes automatically.

This idea needs to be continually addressed and is being presented tonight so it can be discussed at the next meeting and voted on. Think about the idea and how it could possibly be funded.

Ice Cream Social/Children's Library Wish List – Paulina Shadowens presented that the ice cream social went very well as a finale for the summer reading program. The local businesses enjoyed participating. Everyone had a wonderful time and there was great feedback.

The Children's Room wish list includes a better book return bin – one not so dangerous and smaller. The wish list would love to use some of the money made in the book sales for a “Page” to help with the staffing of the Children’s Library because there are upwards of 50 kids using the facility at any one time. Summer events occurred on Wednesdays with many people coming before and after the show, and with only one or two people to put the books away and keep the area looking neat was a challenge. Someone asked if an internship program could also be considered.

Fundraising –

Red Sox Raffle – Diane Keyes - \$2,500 was made this year on the Red Sox raffle tickets. The work of many, many people who got involved and helped to sell the tickets was great, creating sensational publicity. Next year we will, hopefully, be able to make the Raffle even greater. Tammy Chelfy won the raffle and was super excited. Lynn Goodman’s company donated the 4 tickets. The Red sox lost the game, but everybody had such a great time it didn’t matter.

Book Sale – Sue Hughes - \$2,300 was made. The volunteers were amazing, making setup and clean-up very fast and created great teamwork. The Children’s Book Sale made \$300 in the Spring. The Paperback Book Sale only made \$100.

Doll Clothes Sale – Dot Gooby’s sister makes doll clothes for American Girl dolls. We pay her for the postage and give her half of what we make in sales. We made close to \$1,500 in doll clothes sales. Dot will be away for 7 months and is looking for someone to be the contact while she is away. Dot will let someone know how it works and would like to keep it a year-round event.

Entertainment Books – Linda Sadlock – we make \$5 on each book. We are also selling Ruth Stimson notecards at \$10 for a set of 5. They will be kept out through Christmas since many people are looking for gifts for the holidays.

Wish Lists – Darrell for the Adult Library: A large project at the senior staff level is the bottled water in the lobby. It is very popular and a nice gesture, but it does not look good and is expensive, costing about \$1,500 per year. The proposal is to take away the water bottles and put in a bar sink or a vending machine. The vending machine could be a fundraiser for the Friends,

but the maintenance and supplies would need to be done by the Friends. Trustee approval is still pending. How much time is needed for upkeep?

New Business

Election of 2007-2008 Board of Directors – the Directors nominated include – Kris Sawyer, Gloria Goudreau, Sue Hughes, Connie George, Jan Meades, Diane Keyes, Carole Foster, Dot Gooby, Gloria Kinney, Joyce Corcoran, Mary Lou Heran (honorary), Catherine Redden (honorary). Nominations from the floor include Debra Perry. It was moved by Diane Keyes to elect all Directors to the Friends Board, seconded by Kerri Poorman. Motion passed.

Election of 2007-2008 Officers of the Board of Directors – The officers nominated are as follows:

President – Gloria Goudreau
Vice-President – Sue Hughes
Treasurer – Connie George
Secretary – Jan Meades
Membership Chair – Pat Trionfo-Spitz
Publicity – Kacey Morris
Newsletter – Debra Perry
Hospitality – Sandy Kent
Past President – Kris Sawyer

Motion made by Mary Lou Heran to elect all Officers of the Board was seconded by Diane Keyes. Motion passed.

Gloria suggested that everyone should become more familiar with the By-laws so everyone understands the organization and process. Dot thanked the old Board of Directors for their hard work and a special thanks to Kris Sawyer for all of her help. Gloria Goudreau also thanked the old Board and new volunteers. Introductions of Pat Trionfo-Spitz, Kacey Morris, Debra Perry, Sandy Kent were done so everyone would know who they are. The intention of the Board to have more general meetings in the future was announced.

Meeting adjourned at 7:48 pm.

Next meeting will be the third week in October. An e-mail will be sent announcing the day and time of the next meeting. The rest of the agenda will be covered at the next meeting.

Respectfully submitted,

Kerri Poorman
Secretary